



KEUKA COLLEGE

*Believe in What We Can Do Together*

# PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

DECEMBER 2024





# ABOUT KEUKA COLLEGE

**K**euka College, founded in 1890, is located on the shore of Keuka Lake in New York state's Finger Lakes region. This private, residential college offers both undergraduate and graduate degree programs, available on campus, online, and through partnerships with universities in Vietnam and China.

Keuka College graduates possess significant real-world experience that impresses employers and graduate schools alike. The College cultivates well-educated, optimistic, and resourceful individuals who lead lives of purpose and accomplishment.

The College's 290-acre campus is home to 900 students and 250 employees — including 55 full- and part-time faculty members — as well as over 5,000 summer conference guests. As a teaching institution, 22 of the College's professors have earned or are in the final steps of earning ACUE certification in effective teaching practices. Its accreditation was reaffirmed by the Middle States Commission on Higher Education in 2022.

**Keuka College is known for its small class sizes and its signature Field Period® program—an annual 140-hour internship that ensures graduates gain substantial real-world experience. This immersion in experiential learning has long been a cornerstone of a Keuka College education and has garnered praise from esteemed organizations such as U.S. News & World Report, The New York Times, Washington Monthly, and the Carnegie Foundation for the Advancement of Teaching.**

According to the most recent graduate survey, 96% of Keuka College graduates were either employed or enrolled in graduate school within six months of graduation. Unlike many alumni from other colleges in the region, most Keuka graduates choose to remain in upstate New York to serve their communities. Additionally, a 2017 study by The New York Times ranked Keuka College among the top 10% of small private colleges nationwide for the upward financial mobility of its graduates.

The College offers more than 45 majors, minors, and graduate programs and concluded fiscal year 2024 with its sixth consecutive budget surplus. It features the second-largest Social Work program in New York state — second only to Columbia University — and one of New York's oldest Nursing programs. Occupational therapy, business, psychology, and education are among the College's other in-demand programs.

**As it enters its 135th year, Keuka College has launched a comprehensive strategic initiative that integrates wellness education throughout the campus experience while providing robust public programming and overnight accommodations focused on health and wellness.**

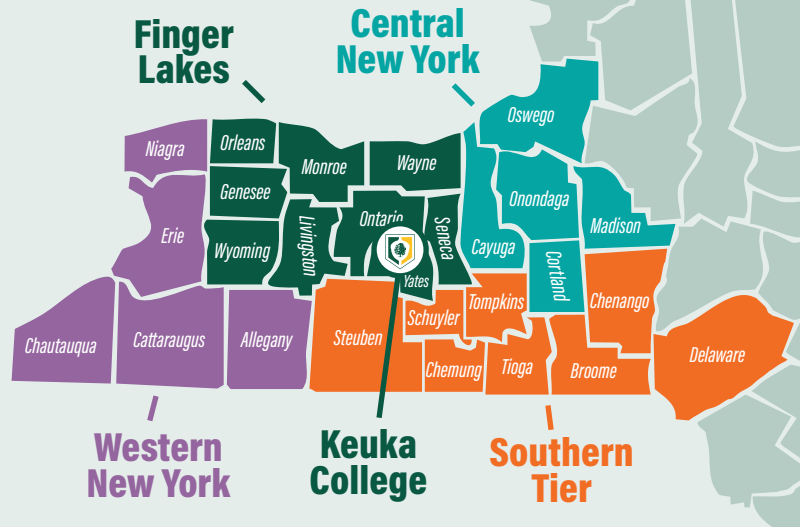


# WHERE WE ARE

UNDERGRADUATE STUDENT LOCATIONS

**Keuka College sits at the crossroads of our region's major metropolitan areas.**

We provide a small, supportive environment to inspire and nurture the next generation of physicians, nurses, occupational therapists, psychotherapists, social workers, law enforcement officers, and entrepreneurs.



# 80%

of current students come from the Finger Lakes, Central, Western, and Southern Tier regions.



# TOP 10%

The New York Times has praised Keuka College for our success in fostering economic mobility, placing us in the top 10% nationally for helping students rise between 20% to 40% in income brackets after graduation.

# WHERE WE GO

ALUMNI LOCATIONS POST-GRADUATION

From our annual Field Period® internships, to clinical rotations, to full-time employment, our students and graduates contribute to some of the region's most important organizations.



# 82%

of alumni below age 65 live in New York state.

# THE OPPORTUNITY

As Keuka College's chief academic officer, the Provost and Vice President for Academic Affairs leads and advocates for academic innovation and excellence, supervises all instructional programs and matters relating to curriculum and instruction, and works collaboratively to support the College's mission, vision, and strategic plan.

## ESSENTIAL RESPONSIBILITIES

Serves as chief advisor to the President on the College's curriculum and Academic Affairs, which include in-country, international, and online degree and certificate programs, as well as establishes and maintains relationships with external partners and consortia.

In service to the College's mission, vision, and values, and in concert with the College's Strategic Plan, the Provost leads Academic Affairs through the development, implementation, and assessment of an Academic Operating Plan that centers on students' experiential learning, growth, and citizenship.

Guides and supports faculty and academic leaders in the development and maintenance of educational programs that support and enrich the lives of Keuka College students while responding to the needs of the community.

Engages with faculty leaders to promote, elevate, and support effective and mindful pedagogy, innovative scholarship, and ongoing professional development.

Oversees the appointment, reappointment, promotion, renewal, termination, evaluation, and other employment status matters of faculty and staff within Academic Affairs.

Monitors and facilitates faculty shared governance; provides leadership and oversight for academic and faculty standards, practices, and policies, as codified in the Faculty Handbook; serves ex officio on College committees as requested and/or as assigned by the President; attends Board of Trustee and President's Cabinet meetings and provides reports to faculty and staff as requested.

Directs Academic Affairs in accordance with the NYS Department of Education, and as required by New York state law; reports to the President on matters of policy, procedure, and shared governance.

Develops and administers the annual operating budget for Academic Affairs; advocates and allocates resources to enhance and ensure faculty development, instructional support, and academic excellence.

Performs such duties as may be assigned by the President of the College, including representing the President's Office when requested, and/or in the President's absence.

## MINIMUM QUALIFICATIONS

- Earned doctorate in an academic discipline.
- Distinguished record of teaching, scholarship, and academic leadership.
- Minimum of five years' experience in higher education administration and leadership.
- Experience with academic assessment, program review, curriculum development, and accreditation practices.
- Demonstrated ability to lead change within complex academic environments and balance action-oriented leadership with collaboration and deliberation among faculty, staff, administrators, and trustees.
- Experience in recruiting and retaining faculty, promoting professional development, and managing tenure and promotion processes.
- Expertise with experiential learning programming and/or supervising students in internship experiences.
- Experience with data and budget management, resource allocation, and strategic planning to ensure the financial health of academic programs.
- A demonstrated commitment to fostering diversity, equity, and inclusion within a college community, preferably with experience in navigating accessibility and belonging at liberal arts institutions.
- Experience with and/or knowledge of shared governance models at smaller institutions.



# ABOUT THE PRESIDENT

Amy Storey was appointed Interim President of Keuka College on July 1, 2018, and named permanent President on May 13, 2019. She is the 20th person – and third woman – to lead the institution.

President Storey previously served as the College's Vice President for Advancement and External Affairs, a role in which she led a brand and visual identity overhaul that contributed to three of the largest incoming classes in Keuka College's history; launched The Next 125: The Comprehensive Campaign for Keuka College; and helped secure more than \$26 million in cash, commitments, and grants in support of the College. She continues to function as the College's chief fundraiser.

Prior to her arrival at Keuka College in 2013, President Storey was the Regional Director of Development for the University of Rochester from 2007-13. She has also served as Director of Development in the School of Management at Binghamton University, and in positions at Merrill Lynch,

Employee Benefit Services, and the investment management company Manning and Napier.

During her time at Keuka College, President Storey has provided leadership over a number of administrative functions – including development, marketing and communications, alumni relations, and community relations. In addition, she's the executive liaison for the College's diversity, equity, and inclusion initiatives.

President Storey's professional skills include donor and alumni relations, community outreach, fundraising, and event management. She is active in organizations including the Council for Advancement and Support of Education, the American Marketing Association, and the Association of Fundraising Professionals.

President Storey obtained her bachelor's degree from the Binghamton University School of Management. She lives in the Lucina, on the campus of Keuka College, with her husband, Alan, and the couple's two children.

[VIEW THE PRESIDENT'S CABINET](#)







**CLICK TO APPLY**

**To be considered for this position, applicants must include a cover letter describing their interest in, and qualifications for, this position, CV/resume, and contact information for three professional references.**

## **CLOSING DATE**

Applications must be submitted by **Dec. 31, 2024**, for consideration.

## **CONFIDENTIAL INQUIRIES**

For confidential inquiries about this position, please contact Associate Vice President for Human Resources Ashley Burke, [aburke@keuka.edu](mailto:aburke@keuka.edu).

## **EQUAL EMPLOYMENT OPPORTUNITY**

Keuka College encourages people with disabilities, minorities, veterans, and women to apply. Applicants and employees will not be discriminated against based on any legally protected category, including age, sexual orientation, or gender identity.